

Wheatley Parish Council Meeting

Parish Council Minutes Monday 3rd September 2018

Present: Cllrs Bell (RB), P Bignell (PB), A Cooper (AC), P Gregory (PG), R Harding (RH), P Harrison (PH), P Hood (PHo), D Lamont (DL) (Chair), A Palmer (AP), A Sercombe (AS), R Street (RS), L Tully (LT)

Officer: Michelle Legg, Clerk to the Parish Council (Clerk) **Members of Public:** approx. 8

- | No | Item | Action |
|-----------|---|---------------|
| 58. | APOLOGIES FOR ABSENCE – Cllrs Newman, Willmott and OCC Cllr Johnson | |
| 59. | DECLARATIONS OF INTEREST – Cllr Lamont - Wheatley Playing Field Trust | |
| 60. | MINUTES from Parish Council meeting on Monday 2 nd July were received and signed as a true record of the meeting. | |

Actions

Minute No 50: It has come to light that some accommodation at Mill Green had been allocated to those living outside of the village. It was agreed that a letter would be written to SOHA reminding them of the criteria for the 'exception site'.

Action: Chair/Clerk to compile letter to SOHA

**Chair/
Clerk**

61. **TO RECEIVE A REPORT FROM COUNTY COUNCILLOR KIRSTEN JOHNSON**
Report previously circulated and noted in Cllr Johnson's absence.
62. **TO RECEIVE A REPORT FROM DISTRICT COUNCILLOR TOBY NEWMAN**
Cllr Newman had sent his apologies so no report was available.
63. **TO DISCUSS TVP POLICING ISSUES WITH SGT NEIL ANNS**
Sgt Neil Anns and PSCO Dollery were welcomed. Sgt Anns gave an overview of TVP's current position. The local team are now back up to full resource. Wheatley does buck local trends and has a low level of crime remaining a safe place to live. Cllr Gregory raised concerns over traffic. Sgt Anns has been working with SODC for them to absorb the power to deal with parking enforcement. In the short term parking contraventions will be dealt with if they are seen by TVP officers. Community Speed Watch/SIDs have been utilised by other parish councils to build a picture of when and where cars are speeding to help shape resource allocation. Clerk has requested access to SID to help record speeding issues. Cllr Lamont shared frustration over allocation of officers to rural crime over populated villages. Sgt Anns did highlight the rising issues of rural crime to the farming population in the area, which has huge consequences to the local farms. Additional support from TVP team may be available to help problem solve issues around parking outside of schools. Cllr Hood raised the issues of HGV excessively using the village roads as a cut through. Discussion has taken place between TVP and OCC and they will look at any other precautions that could be taken and signage that could be improved. The Chair thanked both for attending.

20:05 A proposal was made by Cllr Hood, seconded by Cllr Lamont to suspend standing orders to allow for the open, public session.

Roger Bettes - Flood Alleviation

Provided an update on the Flood Storage. He has had no response from SODC in moving the project forward. He would be keen to hear from Cllr Newman on how best to tackle this.

Flood storage ditches - the south of Beech Rd are now in-filling into vegetation and

concerns have been raised by local residents. Ownership/responsibility needs to be clarified so work can be carried out.

Greg Walker – Friends of Wheatley Library (FOWL)

Major refurbishment of the library planned but the project does not include painting and new carpet. A grant application will be made to the parish council.

Geoff Stephens – Wheatley Windmill Preservation Society

£200,000 has been spent on refurbishing the windmill so far. The group have decided to make a realistic bid for the land and windmill under the Land of Community Value. Should this be successful WWPS are considering forming Community Interest Company or similar.

Work is being undertaken to updating the Grade II status to recognise the mill's restored state.

WWPS would also support a purchase from sympathetic, local resident(s). Grant applications are being sought to help raise funds.

Open Day at 2pm on Sunday 9 Sep, 2-6pm money raised from these events helps to fund their projects and keep the mill going.

Niamh and Doug Tuite – Residents from Church Rd

Arriva 280 buses have damaged two cars in Church Rd and raised concerns over the issues from cars and buses (speeding, mounting pavements, stand-offs)

Frustration were shown at the lack of action from the parish council.

Committee responded that various solutions have been looked at in the past but no solution could be found that would meet the wide ranging needs of the community.

Chair declared the meeting back in session at 20.35pm

64. TO RECEIVE AN UPDATE FROM WHEATLEY NEIGHBOURHOOD PLAN COMMITTEE

Strategic Environmental Assessment report previously circulated and summarised by John Fox at the meeting. The report highlights 3 options.

After 12th Sept there will be more details on the consultation period (6-weeks).

John Fox confirmed that the revised neighbourhood plan will be publicised at the same time. Other items are still required to complete the full set of Plan documents which will then be presented to WPC, SODC, independent examiner -in that order.

65. TO DISCUSS FINDINGS OF DRAIN SURVEY

Report previously circulated. Response from Cllr I Hudspeth was received and was met with dissatisfaction. Clerk continues to monitor the online responses

66. TO CONSIDER A RESPONSE TO PLANNING APPLICATION [P18/S2661/FUL](#) 1, 3, AND 5 PARK HILL, WHEATLEY, OX33 1ND. DEMOLITION OF THREE RESIDENTIAL DWELLINGS AND THE CONSTRUCTION OF A NEW 73 BED CARE HOME FACILITY (USE CLASS C2).

The application will be reviewed at the planning committee on 12th Sept, but all councillors are invited to respond beforehand or at the planning committee.

Cllr Lamont shared his concerns over parking, misrepresentation of bus services (U5/U1 and 275 will not be use in coming months/years) and support services.

Cllr Hood has not been able to speak with business manager at Morland Surgery but shares concerns over demand on services and traffic safety.

Traffic management concerns around school start and end times and recommendations that construction traffic access via A40 only, although enforcement remains an issue.

67. TO CONSIDER RESPONSE RELATING TO PEDESTRIAN CROSSING IN STATION RD

Caution was raised in the displaced parking around the Co-Op.

It was agreed that, although in support of a pedestrian crossing a pelican crossing would be preferred with our concerns over pedestrian safety.

68. TO CONSIDER PUBLIC RESPONSES AND WAY FORWARD FOR NEW BURIAL GROUND

General disappointment was made by the lack of responses, however the results that were received had been shared by the Clerk.

A proposal was made by Cllr Gregory and Cllr Lamont to resurrect the working group (PG, PHo and Clerk) to look at the highlighted sites. Cllr Lamont offered to join the group. All were in agreement.

69. TO APPROVE REVISED PUBLICATION SCHEME

Received and the adoption of document was proposed by Cllr Lamont, seconded by Cllr Sercombe. All were in agreement.

Action: Clerk to circulate approved documents

Clerk

70. TO DISCUSS 'TREES OF REMEMBRANCE' SCHEME

Were keen to support the scheme although the locations would be decided at a later date. Clerk will confirm whether multiples can be purchased.

71. TO RECEIVE AN UPDATE FROM THE CLERK

- i) Accounts (efficiencies in pensions, payroll, nominal codes etc.
- ii) Cilca success
- iii) New parish noticeboard
- iv) Newsletter and editor
- v) Disabled Parking - Clerk to chase
- vi) Update on Open Spaces issues
- vii) Salt bin & salt delivery - restock
- viii) S106 money for Holton Playing Fields
- ix) Flytipping in Spinney – no response received
- x) Councillor Vacancy –
- xi) Footpath obstruction in High St – has been moved.

72. TO DISCUSS MINUTES AND ACTIONS FROM RECENT MEETINGS

- i) Open Spaces Committee – next meeting 17th September
- ii) Finance Committee – minutes circulated with agenda from meeting 15th October
- iii) Planning Committee – meeting took place on 8th August. An update on P18/S1630/FUL 8 Church Rd Wheatley OX33 1NB to be provided. This application and 4 Station Rd will be taken to SODC Planning committee on 5th Sept.
- iv) Village Square Working Group – have not met.
- v) Wheatley/Horspath Bus Working Group – minutes previously circulated. Further meeting on 6th Sep with OCC. Clerk and Cllr Street unable to attend. Other volunteers approached, but no-one came forward.

73. RECEIVE UPDATES/REPORTS FROM EXTERNAL BODIES

- i) Merry Bells – meeting Thu 6 Sep.
- ii) OALC – updates circulated
- iii) Wheatley Playing Field Trust – grant application to replace lighting. Tennis courts have been utilised over the summer. Summer ball took place and Downs Syndrome event was very popular
- iv) Howe Trust – Chair of Howe Trust Allotments is stepping down. Raised veg beds are being created to improve accessibility. Howe Trust are reviewing their terms of reference in relation to supporting the community.
- v) Neighbourhood action group – meeting next month
- vi) The Maple Tree Centre – AGM invite had been circulated
- vii) Littleworth Playing Fields Working Group – not meeting until schools return
- viii) Wheatley Charities – nothing to report.
- ix) Wheatley Nursery School & John Watson (Community Governor Role).

Action: LT to make further contact with the school.

LT

At 21:55 A Proposal was made by Cllr Hood, seconded by Cllr Sercombe to suspend standing orders in order to conclude the meeting. All were in favour and the meeting continued.

74. RESOLUTION TO EXCLUDE THE PUBLIC

A proposal was made by Cllr Hood, seconded by Cllr Lamont that under Section 100A (4) of the Local Government Act 1972, the public be excluded on the grounds that it involves the likely disclosure of exempt information as defined in paragraph X of Part 1 of Schedule 12A to the Act, namely private contractual and employment matters. This was approved unanimously.

75. TO RECEIVE AN UPDATE/MINUTES AND ACTIONS from the Staffing Committee on 29th August 2018. Minutes had previously circulated and were discussed. A proposal made by Cllr Harding, seconded by Cllr Hood that due to the Clerk's successful completion of the Cilca qualification a pay rise would be made and back dated to April 2018.

The Clerk also advised that two interested parties had come forward for newsletter editor.

RH also confirmed that there will be a need to find temporary cover for the Assistant Clerk from November 2018. The Staffing Committee will reconvene to discuss this in more detail. **Action: RH/Clerk to arrange Staffing Committee.**

RH

76. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION

- i) Wheatley Windmill listed as Land of Community Value, review requested by owners and disposal notice received
- ii) OALC July & August updates – previously circulated
- iii) Email response from PCC A Stansfield & Inspector Adrian Hall
- iv) Letter from Kit Malthouse MP – previously circulated
- v) Emergency Planning Forum dates – previously circulated
- vi) OPFA AGM 11th Sept 2018 – previously circulated
- vii) Older People's Strategy from OCC
- viii) Community First Newsletter – previously circulated
- x) CIL spending strategy – previously circulated
- xi) VPA Cherry Tree location – awaiting arborist advice following tree survey in memorial gardens.
- xii) SLCC meeting 12th September
- xiii) SODC Deep Clean scheduled for late October – suggested areas highlighted
- xiv) Renaming request for Lane between Church Rd and London Rd to Sunnycroft Lane. Already has a name and is known as "Robyn's".

Action: Clerk to liaise with SODC officers.

Clerk

77. ITEMS FOR INFORMATION - none

DATE OF NEXT MEETING 1ST OCTOBER 2018