

Wheatley Parish Council

Parish Council Meeting Minutes

Monday 5th March 2018 in Merry Bells at 7.30pm

Present: Cllrs Bell (RB), P Bignell (PB), P Gregory (PG), R Harding (RH), P Harrison (PH), Hood (Pho), Lamont (DL) T Newman (TN), Shields (MS), R Street (RS), L Tully (LT), Willmott (PW) (Chair), and OCC Cllr Kirsten Johnson (KJ).

Officer: Michelle Legg, Clerk to the Parish Council (Clerk) **Members of Public:** approx. 3

No	Item	Action
237.	APOLOGIES for Absence – Cllr Cooper	
238.	DECLARATIONS of Interest – Cllr Willmott – Wheatley Playing Field Trust and Wheatley Rugby Club Cllr Lamont – Wheatley Playing Field Trust	
239.	MINUTES and ACTIONS from previous meetings held on Monday 5th February were signed as a true record of the meeting. DL met with R Bettles	
240.	TO CO-OPT TWO PARISH COUNCILLORS – resident Amy Palmer came forward, introduced herself and was duly co-opted onto the council after signing the Declaration of Office.	
241.	TO RECEIVE A REPORT FROM COUNTY COUNCILLOR KIRSTEN JOHNSON OCC Budget agreed for 2018-19. £15,000 grant available from each councillor. £1M from central government for road repairs, which she felt was not enough. OCC may be able to use reserves or borrowing. Increase in council tax to cover shortfall of adult social care. Cllr Johnson continues to champion improved bus service to local villages. S106 monies may be used to implement a new service but sustainable funding would need to be sought. She has met with community bus organisations too.	
242.	TO RECEIVE A REPORT FROM DISTRICT COUNCILLOR TOBY NEWMAN £2.5M granted for driverless buses at Milton Park. Response sent to Highways England re OX Cambridge arch. SODC budget agreed including £600,000 Environmental Team and an additional £1.4M in the community grant pot. Progress continues on the SODC Local Plan and some delays relating to Chalgrove Airfield. SODC/VoWHDC joint housing delivery. Cllr Newman to forward full report to Clerk for circulation	TN/Clerk

19.57pm Cllr Willmott proposed, seconded by Cllr Hood to take the meeting out of session and to open the meeting to the public

CHRIS SEWELL – MAPLE TREE CENTRE

Likely budget of £50-60,000 with full year of rent payable to OCC.
Pay per sessions, grants, donations and regular contributions/supporters have provided financial support to the centre. Attended launch of SO Lottery and will be signing up as a good cause.
Premises are available for hire (classes, parties, support work).
Training undertaken by staff alongside county council staff to help identify early interventions. The centre were grateful for the continued support of the parish council.

Meeting declared back in session at 20.09

243. TO RECEIVE AN UPDATE FROM THE CLERK

- i) Grass cutting – Two tenders received and to be reviewed by the Open Spaces Committee. Cuts will be made in time for the upcoming events
- ii) SAGE accounting package being migrated to a new and more efficient version
- iii) Internal checker role has been allocated to Cllr Street.

244. TO RECEIVE AN UPDATE FROM THE WHEATLEY NEIGHBOURHOOD PLAN

Update circulated. Strategic Environment Assessment will be undertaken as part of the Neighbourhood Plan.

Updates to the website continue to be made to help share information.

Responses to GVA/OBU planning application were united from all parties and included a detailed response from OCC.

John Fox urged the council to consider an advisory group for infrastructure/traffic.

Clerk to include this on the agenda for the next meeting.

Cllr Hood and DL to liaise with CCG contact.

**Clerk
Pho/DL**

245. TO RECEIVE AN UPDATE FROM THE FLOOD STORAGE GROUP

Update from R Bettess previously circulated.

246. TO RECEIVE AN UPDATE FROM THE VILLAGE SQUARE WORKING GROUP

Updated notes from the meeting provided by Cllr Hood.

247. TO RECEIVE AN UPDATE FROM WHEATLEY PLAYING FIELDS TRUST

Approaches have been made from Horspath FC to train at the site.

The Trust have met with SODC officers, GVA and Sport England re OBU site.

Mitigation of sports provision is a big concern.

Lease has been completed and awaiting registration with Land Registry.

248. TO RECEIVE AN UPDATE FROM LITTLEWORTH PLAYING FIELDS

Meeting was cancelled and will be rearranged within two weeks

249. TO CONSIDER WRITING OFF LONG TERM DEBTORS

Cllr Newman, seconded by Cllr Street, for the debtors to be chased for their outstanding invoices.

Item to be discussed at the next Finance Committee.

Clerk

250. TO RECEIVE AN UPDATE ON ACTION TO RECORD THE STATE OF THE VILLAGE ROADS

DL continues to collate and collect information for the report.

251. TO CONSIDER THE REQUEST FOR USE OF CHURCH RD REC FOR MAY DAY CELEBRATIONS

Proposed by Cllr Newman, seconded by Cllr Hood all voted in favour.

Clerk to inform applicant

Clerk

252. TO CONSIDER REQUEST FOR SALT BIN IN HOWE CLOSE

Proposed by Cllr Newman seconded by Cllr Hood and unanimously approved.

Cllr Palmer informed the group that SSEN will shortly be looking for applications for their community grant (resilience) which could cover costs of salt bins.

253. TO CONSIDER THE 2018 ANNUAL PARISH MEETING

Discussed the opportunities and agreed to the same format as 2017 but to find availability in the Merry Bells. Communication with all parties to be made as soon as possible once date agreed.

- 254. TO RECEIVE UPDATE/MINUTES AND ACTIONS FROM**
- i) Open Spaces Committee –previously circulated, next meeting on 19th March
 - ii) Finance Committee – to be circulated. Next meeting 16th April
 - iii) Planning Committee – previously circulated next meeting on 14th March
- Cllr Bell informed the council that the Railway Hotel SODC site visit took place 5th March with the meeting on 7th March.
A second application (lawful development certificate) for Hilary Way has been received.
- 255. TO CONSIDER REPRESENTATIONS FOR AND RECEIVE UPDATES FROM EXTERNAL BODIES**
- i) Merry Bells Committee – none
 - ii) The Howe Trust – routine maintenance and a meeting 7th March
 - iii) Wheatley Windmill Preservation Society - none
 - iv) Maple Tree Centre – investigating annual membership, outreach and after school care.
- 256. RESOLUTION TO EXCLUDE THE PUBLIC**
- To propose that under Section 100A (4) of the Local Government Act 1972, the public be excluded on the grounds that it involves the likely disclosure of exempt information as defined in paragraph X of Part 1 of Schedule 12A to the Act, namely private contractual and employment matters
- 257. TO RECEIVE AN UPDATE/MINUTES AND ACTIONS** from the Staffing Committee
- Notes to be circulated (19th Feb). Appraisals to be undertaken in March to aid salary and performance review. H&S Training arranged for 17th March. Next meeting 3rd April.
- 258. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION**
- i) OALC February update - circulated
 - ii) OPFA membership - £53 for year agreed for this to be paid. **Clerk to action**
 - iii) Various local parish newsletters
 - iv) Moore Stephens (external auditor) -
 - v) OALC membership £774 - agreed for this to be paid **Clerk to action**
 - vi) Email from Cllr Liz caused some discussion but council will await further details.
- 259. ITEMS FOR INFORMATION**
- i) RB asked whether other councillors have hearing issues. **Clerk to ask Merry Bells to consider installing a hearing loop.**
 - ii) PH had written to bus companies re Wheatley Campus.
- 260. DATE OF NEXT MEETING 9TH APRIL**

**PHo
TN
RB**

Clerk

Clerk

Clerk

MEETING CLOSED 21.26PM