

Wheatley Parish Council Meeting

Parish Council Minutes 1st October 2018

Present: Cllrs Bell (RB), A Cooper (AC), P Gregory (PG), P Harrison (PH), P Hood (PHo), D Lamont (DL) (Chair), A Palmer (AP), A Sercombe (AS), R Street (RS), Lizzie Tully (LT)

Officer: Michelle Legg, Clerk to the Parish Council (Clerk) **Members of Public:** 1

78. **APOLOGIES FOR ABSENCE** – Cllrs Bignell, Harding, Newman and Willmott and OCC Cllr Johnson
79. **DECLARATIONS OF INTEREST** – Cllr Lamont, Wheatley Playing Field Trust.
80. **MINUTES** from Parish Council meeting on Monday 3rd Sept, previously circulated, were signed, by the chair as a true record of the meeting.
- ACTIONS - Minute No 60 letter to SOHA to be written.** **Chair/
Clerk**
81. **TO CO-OPT ONE PARISH COUNCILLOR** following resignation of Cllr Shields
No interest was shown in the opportunity, so will be offered again at next meeting.
82. **TO RECEIVE A REPORT FROM COUNTY COUNCILLOR KIRSTEN JOHNSON**
Due to Cllr Johnson's absence no report was available.
83. **TO RECEIVE A REPORT FROM DISTRICT COUNCILLOR TOBY NEWMAN**
Due to Cllr Newman's absence no report was available.
Action: Cllr Newman to circulate a report to all councillors **TN**
84. **TO RECEIVE AN UPDATE FROM THE CLERK** - update previously circulated included:
i) Day-to-day banking/book keeping
ii) External Audit
iii) Disabled Parking – Clerk has chased the contractor again and have been promised the drawings within next two weeks. **Action: Clerk to identify line manager to complain to about the hold up.** **Clerk**
iv) Replacement bins for Church Rd Rec ordered and to be installed
v) Play Area inspection actions being undertaken
vi) Budgets & Precept requests 2019/2020 – Cllrs invited to share suggestions
vii) Pedestrian Crossing at Station Rd approved
viii) Fixmystreet super user training completed.
85. **TO CONSIDER SUPPORTING WHEATLEY CHRISTMAS FAIR 2018**
i) Financial support for event. Lucy Collinson was invited to provide details on plans and costings for the event.
The chair suggested that the retailers should be approached to help make a contribution but to come back to the council with costings for consideration
ii) Parish councillor involvement at the event. Councillors were happy to get involved. Further details will be discussed after initial planning meeting
86. **TO CONSIDER THE PROPOSAL FOR WHEATLEY PLAY DAY 2019**
The report was warmly welcomed and supported. A decision 'in principle' was proposed by Cllr Hood seconded by Cllr Lamont. An initial meeting to take place.
Action: Clerk to report back at next parish council meeting. **Clerk**
87. **TO APPOINT PHILIP HOOD AS OUR INTERNAL AUDITOR FOR 2018/19**
Proposed by Cllr Hood, seconded by Cllr Gregory. **Action: Clerk to return documents** **Clerk**

88. TO APPROVE PROPOSAL FOR THE PLANNING COMMITTEE TO MONITOR AND REPORT MONTHLY ON THE IMPLEMENTATION OF THE WHEATLEY NEIGHBOURHOOD PLAN (WNP)

The proposal made by Cllr Lamont, seconded by Cllr Bell included the request for members of WNP to sit on the planning committee to monitor the implementation of the WNP. The Clerk confirmed that this is viable, but non-council members would have no voting rights. This would be implemented once the WNP has been approved and would only address infrastructure/traffic issues arising from future developments proposed through the plan. All voted in favour.

89. TO RECEIVE UPDATE/MINUTES AND ACTIONS FROM

- i) Open Spaces Committee – minutes previously circulated
- ii) Finance Committee – next meeting 15th October
- iii) Planning Committee – minutes previously circulated but updates were given by Cllr Bell. - Site visits likely for 15th Oct and presentation at SODC planning committee on 16th Oct. Representatives were asked to attend with Cllr Bell. Amendment received for 8 Church Rd which addressed the issues around the wall.
- iv) Pavilion Working Group – meeting with architects on 2 Oct.
- v) Village Square Working Group – on hold whilst the disabled bays plans are obtained.
- vi) Burial Ground Working Group – have met. Cllr Gregory identified land owners next to Farm Shop. All other identified areas remain an option. Cllr Lamont on graves per acres and costs involved. Group will meet to continue
- vii) Community Bus Working Group – Public Transport Rep meeting on 9th Oct. £56,000 s106 remains available for supporting a community bus. Not enough to deliver a service and it may be worth waiting for additional s106 to help support the project. Consultation is needed in the New Year.

90. RECEIVE UPDATES/REPORTS FROM EXTERNAL BODIES

- i) Merry Bells – next meeting 4 Oct.
- ii) OALC – Cllr raised issue of GPC, which can be considered by the council after elections in May 2019.
- iii) Wheatley Playing Field Trust. The Summer Ball will take place on 8 June 2019
- iv) Howe Trust – trustees met recently.
- v) Neighbourhood Action Group – minutes circulated
- vi) The Maple Tree Centre – Cllr Tully attended AGM and had copies of their reports. Group are being proactive and investigating regular payments and adult social events. Clerk has received grant application from them, which will be considered at the Finance Committee on 15 Oct.
- vii) Littleworth Playing Fields Working Group – no meeting has taken place.
- viii) Wheatley Charities – nothing to report
- ix) Christmas Fair Group – discussed earlier in the meeting.

91. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION

- i) Public Transport Rep Meeting 9th October
- ii) WNP comments and responses
- iii) Asset of Community Value review for Wheatley Windmill & Land
- iv) OALC October update
- v) Flood Alleviation update from R Bettess was shared by Cllr Cooper.
- vi) ARBOR tree survey for memorial gardens
- vii) SODC Capital grants reopened
- viii) OCC/Cherwell Chief Executive email.
- ix) Car parking by Primary School – **Action: Clerk to arrange meeting**

Clerk

MEETING CLOSED AT 21: 23 DATE OF NEXT MEETING 5TH NOVEMBER 2018