

# Wheatley Parish Council Meeting

## Minutes 2<sup>nd</sup> July 2018

**Present:** Cllrs Bell (RB), P Bignell (PB), A Cooper (AC), P Gregory (PG), R Harding (RH), P Harrison (PH), P Hood (PHo), D Lamont (DL) (Chair), A Sercombe (AS), R Street (RS), P Willmott (PW)

**Officer:** Michelle Legg, Clerk to the Parish Council (Clerk)      **Members of Public:** approx. 8

No	Item	Action
44.	<b>APOLOGIES FOR ABSENCE</b> – Cllr Newman, Shields, Palmer, Tully	
45.	<b>DECLARATIONS OF INTEREST</b> Cllr Willmott – Wheatley Playing Field Trust & Wheatley Rugby Club Cllr Lamont – Wheatley Playing Fields Trust and TML Accounting	
46.	<b>MINUTES and ACTIONS from</b> <ul style="list-style-type: none"> <li>i) Parish Council meeting on Monday 4<sup>th</sup> June – previously circulated and were signed as a true record of the meeting.</li> <li>ii) Parish Council EGM on Thursday 28<sup>th</sup> June – received. Correction that Cllr Bell opposed, rather than abstained during the votes. This was amended on the minutes and then signed as a true record of the meeting.</li> </ul>	
47.	<b>TO RECEIVE A REPORT FROM COUNTY COUNCILLOR KIRSTEN JOHNSON</b> Cllr Johnson reported that from her Councillor Priority Fund she has agreed to support several organisations in the division including Wheatley playing Field Trust. £150m has been allocated to the county to help improve cycling infrastructure. Unfortunately she will not be able to attend the surgery at the weekend.	
48.	<b>TO RECEIVE A REPORT FROM DISTRICT COUNCILLOR TOBY NEWMAN</b> Cllr Newman sent his apologies and will send a report to the Clerk for circulation.	TN
49.	<b>TO RECEIVE AN UPDATE FROM THE CLERK</b> <ul style="list-style-type: none"> <li>i) Accounts and AGAR submitted to External Auditors/exercising public rights</li> <li>ii) Day-to-day banking/book keeping – Book keeping session on Wed 4<sup>th</sup> July. Please allow officers to spend time to set this up on the day.</li> <li>iii) Grass cutting – improvements being made and still being monitored</li> <li>iv) Cllr emails – Clerk reminded all that have not transferred to do so promptly.</li> <li>v) New parish noticeboard – ordered for outside parish office</li> <li>vi) Newsletter deadline 14<sup>th</sup> July – reminder for all contributors</li> <li>vii) Disabled Parking – meeting contractor on site Wed 4<sup>th</sup> July</li> </ul>	
50.	<b>TO RECEIVE AN UPDATE FROM WHEATLEY NEIGHBOURHOOD PLAN</b> Spoke from his written report.  <b>Cllr Lamont propose, seconded by Cllr Hood to suspend standing orders to allow for the open public session at 19.56.</b>  <b>Lorraine Halstead – Mill Green housing Allocation</b> Concerned over the allocation of the social housing through SOHA and lack of responses from SOHA and SODC councillors to her emails and phone calls. The Chair deferred this to be discussed in detail at the Planning Committee on 11 <sup>th</sup> July. <b>Clerk to add to agenda</b>	Clerk

**Charlie Payne – Maple Tree Centre**

Provided background to the centre and shared comments collected from parents. The Chair confirmed that the council grant of £7500 has been allocated for the coming year.

The Clerk provided an update from the Finance Committee decision and potential future grant applications.

**Anne Purse – Chair of Maple Tree**

Thanked Parish Council for their support but urged for this support to continue.

**Chris Sewell – Treasurer Maple Tree Centre**

Will respond with future grant applications.

**Chair declared the meeting back into session at 20:21**

**51. TO RECEIVE THE INTERNAL AUDITORS REPORT**

Received and noted.

**52. TO RECEIVE AN UPDATE FROM PAVILION WORKING GROUP**

Cllr Willmott reported that at a recent meeting with Sport England and Planning Officers relayed concerns that the building was too large and would not attract funding so subsequently withdrew the planning application.

Meeting scheduled 3rd July with architects to revisit phased rebuild and investigations are being undertaken for a modular build option.

Assurances were given that fire risk assessment actions are still being undertaken and the building is safe to be occupied.

**53. TO DISCUSS REPONSES AND WAY FORWARD FOR BURIAL GROUND**

Cllr Gregory was concerned that once the burial provision is unavailable within the village that the council may attract criticism.

Only one response was made from the general public after the newsletter feature.

Cllr Shield suggested a second call to action in the newsletter and the Clerk suggested using a social media poll. All were in agreement and the **Clerk to co-ordinate**

**Clerk**

Cllr Bell stated that it is not only the responsibility of the CoE to provide burial grounds.

**54. TO RECEIVE UPDATE/MINUTES AND ACTIONS FROM**

i) Open Spaces Committee – next meeting 16<sup>th</sup> July. Walkabout will be rearranged.

ii) Finance Committee – minutes circulated with agenda from meeting 18<sup>th</sup> June

iii) Planning Committee – latest meeting took place on 13<sup>th</sup> June. Cllr Bell raised two items. 8 Church Rd raised numerous concerns from local residents.

No response from SODC Cllr re 4 Station Rd change of use.

iv) Village Square Working Group – waiting response from contractors on the remaining space after parking spaces.

**55. RECEIVE UPDATES/REPORTS FROM EXTERNAL BODIES**

i) Merry Bells – Cllr Harrison provide an update stating issues raised and resolved. Next meeting on Thu 5<sup>th</sup> July.

ii) OALC – AGM this evening and Cllr Bell echoed the Clerks suggestion to read the latest newsletter.

The Clerk raised items worth reading. Cllr Willmott also highlighted the school travel charges.

iii) Wheatley Playing Field Trust - £12,000 spent on improving the grass. Summer Ball and the Downs Syndrome event were both popular and successful events.

**PH**

- iv) Howe Trust – Reported that the Windmill was discussed and conversations will continue. One allotment to be made accessible with raised beds.
- v) Neighbourhood Action Group – nothing to report
- vi) The Maple Tree Centre – Anne Purse provided an update that summer holiday programme for kids of all ages.  
New NHS course for new parents. Invitation for a drop in and come and meet the team on 16<sup>th</sup> July.
- vii) Littleworth Playing Fields Working Group – nothing additional to report.
- viii) Wheatley Charities – minutes and accounts received
- ix) Wheatley Nursery School & John Watson – no report available
- x) Brookes Residents Groups – no discussion took place about Wheatley Campus.  
Hire bikes continue to be a blight across the city as well as in Wheatley.

**56. CORRESPONDENCE AND ANY URGENT ITEMS REQUIRING ATTENTION**

- i) EAG update (P Rutt) – circulated.
- ii) OALC AGM details and training – covered above
- iii) Petition from residents of Littleworth Park. The parish council has provided information on this.
- iv) Oxhist – Clerk liaising with Ox History Centre to archive minutes and historical information.
- v) Christmas Fair committee looking for two parish council representatives. Paul Willmott and Paula Hood volunteered.

**PW/  
PHo**

**57. ITEMS FOR INFORMATION**

**Meeting closed at 21:15**

**DATE OF NEXT MEETING 3<sup>RD</sup> SEPTEMBER 2018**