



Wheatley Parish Council Strategic Plan 2019-2023

The role of local and parish council's is ever changing with increasing demands on its resources to maintain and improve the lives of its community.

Wheatley Parish Council have written a strategic plan that highlights key challenges and how it plans to address them



Wheatley Parish Council Strategic Plan 2019-2023

Foreword

The role of local and parish councils is ever changing with increasing demands on its resources to maintain and improve services that benefit the whole community.

As new and experienced councillors embark on a new council term Wheatley Parish Council are actively seeking to address these issues and have written a strategy that highlights key challenges and how it plans to address them.

Success will not be possible by the parish council alone. It acknowledges that achievements can only be made by working in collaboration with existing organisations from within the community and further afield.

Our vision: To create a vibrant and strong community which supports the needs of residents, businesses, voluntary organisations.

We will build on the existing community spirit to create a strong village that supports the needs of everyone in the village

We will support managed housing development through the delivery of the Wheatley Neighbourhood Plan, whilst acknowledging and celebrating the history, heritage and culture of Wheatley.

Our purpose: is to improve the quality of life of the community so that Wheatley becomes a vibrant and sustainable village for everyone.

Parish Councillors and staff will work with others to maintain and improve the range of services available to the community, whilst managing resources effectively.

Strategic Goals

- 1) To continue to support the village so it becomes a vibrant and sustainable community for everyone
- 2) Celebrate and protect our environment, landscape, heritage and facilities
- 3) Work to make our parish safer
- 4) Develop the council to enable it to deliver its functions effectively and to instil effective leadership

Goal 1: To continue to support the village so it becomes a vibrant and sustainable community for everyone

1. Work with others to improve and promote our village

Activity	Measuring Achievement
Work with Oxfordshire County Council (OCC) and South Oxfordshire District Council (SODC) to deliver services and provide improvements to Wheatley	Involvement in initiatives and improvements that benefit the community and businesses (Community Bus service as an example)
Identify the needs of young people in the village and work with partners to deliver appropriate services	Carry out consultation with younger members of the community. Development of new services or facilities
Support local organisations and voluntary groups and work with them to help deliver this strategy	Evidence of support and collaboration with local organisations and groups to support their work and new initiatives

Support local business in and around Wheatley	Support initiatives that promote new and existing businesses in the village. Continue to provide advertising opportunities in Wheatley Newsletter
Continue to support Fairtrade Wheatley and promote the initiative and local businesses	Support for Fairtrade Wheatley initiative and procurement of supplies and services from local producers
Deliver improvements to Village Square	Parking bays and improvements carried out

2. Work to make our village as inclusive as possible

Activity	Measuring Achievement
Ensure that new homes in the village are attractive to young people and families	Any new developments provide adequate numbers of affordable housing
Write and implement an equality policy covering governance, service delivery and employment	Implementation of policy
Improve disabled parking facilities on High St	Deliver two disabled parking spaces in Village Square
Support the delivery of community events in the village	A range of Community events are delivered in the village throughout the year.

Goal 2: Celebrate and protect our environment, landscape, heritage and facilities

1. Work with others to protect our village

Activity	Measuring Achievement
Support the ongoing work of local organisations to protect and promote our green spaces, heritage, culture and the environment	Retention of existing green spaces within the village. Support for CIO's and charities in the village that share similar aims
Create and maintain a green route through the village	Implementation of Green Route through the village
Work with stakeholders and land owners to identify a flood storage area	Delivery of a flood storage area to the East of the village
Lobby Thames Water to reduce incidents of pollution into local waterways	Reduction of pollution incidents from Water Treatment Station
Lobby landowners to maintain waterways	Maintenance and repairs carried out by other landowners

2. To implement Wheatley Neighbourhood Plan

Activity	Measuring Achievement
Implement the actions and findings from the plan	Actions are undertaken in line with findings
Support the land exchange between the East/West of the village	Progress is made with planners, residents and developers in organising and implementing the land exchange
Oppose excessive development of Oxford Brookes	Consultation responses returned to SODC planning team as appropriate
Ongoing review of the plan	Implementation of review within council's existing planning committee

3. Utilise our role in the planning process to the benefit of the community

Activity	Measuring Achievement
Respond to SODC planning applications to ensure that we have the right type of development in the right place	Planning applications considered and responded to by planning committee.
Ensure we receive our share of Community Infrastructure Levy and S106 monies from developers and use this for the benefit of the community	CIL allocations monitored, reported and used for community based projects S106 monies are allocated and utilised for the benefit of the community
Comment on licensing applications where consulted on by SODC	Licensing applications considered and responded to by relevant committee.

4. Preserve existing services and facilities

Activity	Measuring Achievement
Work with OCC, SODC and local organisations to maintain local services and facilities	Local services are retained, maintained and improved
Manage parish council land, facilities and resources to a high standard	Manage, maintain and improve parish council owned facilities
Carry out further research into viability of a new burial spaces in or close to Wheatley	With support of contractors and land owners identify suitable locations and identify costings for a new burial space close to Wheatley
Deliver a new pavilion at Wheatley Playing Fields in partnership with Wheatley Playing Field Trust	New pavilion is delivered in conjunction with Wheatley Playing Fields Trust, Sport England and other sports governing bodies.
Work with stakeholders to create a CIO for Littleworth Playing Fields and to seek to improve access and facilities	Council presence on trust to drive improvements to the site.

Goal 3: Make our village safer

1. We will work to reduce traffic speed and volume

Activity	Measuring Achievement
Work with OCC and TVP to collect data on traffic flows and vehicle speeds	Traffic monitoring carried out and figures used to identify any action that can be taken
Work with OCC, SODC and TVP on any recommended traffic calming measures	Implement any recommendations from findings
Work with OCC, SODC and TVP to tackle dangerous and inappropriate parking in Wheatley	Reports made to relevant agencies identifying issues
Implement 4 th VAS on London Rd	Installation of 4 th VAS
Continue to lobby for better highway maintenance	Liaison with officers and councillors to address issue
Challenge developments that will increase traffic flow in Wheatley	Planning applications considered and responded to by planning committee. Responses made to developments outside of the boundaries

2. Work with others to make our village safer

Activity	Measuring Achievement
Work with OCC officers and community representatives to write and implement Emergency Plan	Implementation of Wheatley Emergency Plan
To investigate crime prevention and community safety initiatives	Work with TVP and other agencies to reduce crime in the village Undertake a feasibility study for CCTV for the village
Share information and advice that will benefit the community	Assist in the promotion of campaigns and initiatives that promote safe homes and safeguard members of the community

Goal 4: Develop the council to enable it to deliver its functions effectively and to instil effective leadership

1. Develop skills and capacity within the council

Activity	Measuring Achievement
Provide relevant training to staff and councillors	Training opportunities offered to councillors/staff Councillors/staff committed to their development
Develop and empower staff and councillors	Councillors and staff given opportunities to develop their skills and knowledge

Consider priorities for staff as part of annual review	Annual reviews carried out and objectives reflect this strategy
Be innovative in finding external funding for projects	External funding opportunities sought for projects that will benefit the community
Councillors to feed in to key documents and policies	Existing policies reviewed annually by the council.
Maintain eligibility for General Power of Competence	General Power of Competence reaffirmed as long as the council remains eligible

2. Provide excellent communications and transparency

Activity	Measuring Achievement
Continue to offer parish surgeries twice a week	Surgeries to take place twice a week
Continue to distribute Wheatley Newsletter	Newsletter produced and distributed six-times a year
Create and distribute new Wheatley Information Leaflet	Production and delivery of new version
Maintain parish council website	Website maintained and updated
Publish our Annual Governance and Accountability Return	AGAR and accounts published

Delivering the Strategy

Wheatley Parish Council acknowledges that it does not necessarily have the legal powers or resources to deliver these aims on its own. The council will encourage partnership working and support local organisations where possible.

The council will utilise its position to identify how projects can be funded, either through its own precept or external funding. Its financial position will continue to be monitored through its Finance Committee. Other performance information will be reported to Full Council at key stages of the council year.

Review date:

July 2020

Action Plan

Goal 1: To continue to support the village so it becomes a vibrant and sustainable community for everyone

1. Work with others to improve and promote our village

Measurable Achievement	Action	Related policies/legislation	Budget required	Timescales
Work with OCC and SODC to deliver services and provide improvements to Wheatley				
Involvement in initiatives and improvements that benefit the community and businesses	Have an unawareness and understanding of new opportunities	Localism Act 2011 New or revised legislation and changes to local council powers	Within existing budgets through updates/training	As part of day-to-day activities
	Work with Horspath and Holton parish councils to explore Community Transport schemes - User needs survey - Research potential funding - Appropriate travel scheme and implementation		Within existing resources OCC and external grants Project budget to be established £56,000 s106 available	Aug/Sep 2019 Jan 2020 2020-2021
To identify the needs of young people in the village and work with partners to deliver appropriate services				
Carry out consultation with younger members of the community. Work with partners to deliver suitable services	Identify target groups Carry out a range of consultation exercises with target audience Work with professionals to identify suitable programme of activities		Within existing budgets Within existing budgets/budget allocation for 2020-2021 Identify project budget	As part of monthly activities 2020 2020/2021
Support local organisations and voluntary groups, work with them to help deliver this strategy				
Evidence of support and collaboration with local organisations and groups to	Regular contact with external organisations	Local Government Act 1972	Within existing resources	As part of day-to-day activities

support their work and new initiatives	Provide support, guidance and advice to organisations	Grants Policy	Project budgets to be allocated as and when required	Annual Parish Meeting
	Work in collaboration on any relevant new projects	New legislation or changes in powers	Review of precept on annual basis	Annual Community events
Support local businesses in and around Wheatley				
Support initiatives that promote new and existing businesses in the village	Deliver Wheatley Neighbourhood Plan, especially Littleworth Land Exchange	SODC Local Plan Wheatley Neighbourhood Plan	TBC Housing delivered by developer	Within 10 years
	Deliver or support community events	Local Government Act 1972 Grants policy	Within allocated budgets	Xmas Fair – Nov Summer event – Jun/Jul
Parish council to procure services and products from local companies where practicable	Products and services purchased from local suppliers and contracts offered to local companies when practical and offer best value	Local Government Act 1972	Within existing budgets Budgets reviewed annually	As part of day-to-day activities
Continue to offer advertising opportunities for local businesses in Wheatley Newsletter	WPC to administer advertising opportunities as part of Wheatley Newsletter New advertisers advised of opportunities and any waiting lists	Local Government Act 1972	£17,000 approx income and expenditure	6 times a year
Continue to support Fairtrade Wheatley and local businesses	Support Fairtrade Wheatley initiative. Purchase Fairtrade or local produce for events/meetings	Support for Fairtrade agreed 01.07.19	Within existing budgets	As part of day-to-day activities
	WPC to purchase supplies and services from local producers where practical		Within existing budgets	As part of day-to-day activities
Deliver improvements to Village Square	2 disabled parking bays Seating/planting improvements	Road Traffic Regs. Act 1984/Highways Act 1980	£7,000 TBC	July 2019 TBC

2. Work to make our village as inclusive as possible

Measurable Achievement	Action	Related policies/legislation	Budget required	Timescales
Ensure that new homes in the village are attractive to young people and families				
Any new developments provide adequate numbers of affordable and suitable housing	Work with SODC planning officers, developers and planning committee to discuss housing needs	WNP NPPF SODC Local Plan	Within existing resources	As part of day-to-day activities
	Deliver Wheatley Neighbourhood Plan	WNP NPPF SODC Local Plan	Within existing resources	As part of day-to-day activities
Write and implement an equality policy covering governance, service delivery and employment				
Write and implement this new policy	Write and adopt new policy Implement policy	Equalities Acts	Within existing resources	As part of day-to-day activities
Support the delivery of community events in Wheatley	Support a range of community events that are delivered throughout the year	Local Government Act 1972 Grants Policy	Grants budget and policy Allocated suitable project budgets as required	As and when required

Goal 2: Celebrate and protect our environment, landscape, heritage and facilities

1. Work with others to improve and promote our village

Measurable Achievement	Action	Related policies/legislation	Budget required	Timescales
Support the ongoing work of local organisations to protect and promote our green spaces, heritage, culture and the environment				
Retention of existing green spaces within the village	Support organisations to challenge developments on publically accessible green spaces	WPC Grant Policy Neighbourhood Plan (SCI1, SCI2, B1, Vch1, EL1) LGA s137	£ X for grant awards	Review applications at Finance committees Review of policy in Jan 2020

	Review earmarked reserves for projects to facilitate improvements	WPC Financial Regulations, LGA s137	£X TBC	Oct 2019
Support for CIO's and charities in the village that share similar aims	Deliver and review grant award scheme to support local organisations	WPC Grant Policy Neighbourhood Plan	£ X for grant awards	Review applications at Finance committees Review of policy in Jan 2020
	Share information and advice to organisations		Within existing budgets	As part of day-to-day activities
	Provide opportunities for organisations to promote their causes and achievements - Play & Activity Day 2019 - Annual Parish Meetings - Village Newsletter	Local Government Act 1972	£7,000 total project Within existing resources £17,000	6 July 2019 Apr-June 2020 6 editions a year
Create and maintain a green route through the village				
Implementation of Green Route through the village	Work with stakeholders and interested parties to identify possible routes	SODC Leisure Strategy Neighbourhood Plan Public Health Act 1875	Within existing budgets	Oct 2019
	Identify potential project costs	Open Spaces Act 1906	Within existing budgets	Dec 2019
	Identify potential grants that may support the project	Highways Act 1980	Within existing budgets	Dec 2019
	Confirm full route details and install route markers		Within in project costs	Apr 2020
Work with stakeholders and land owners to identify a flood storage area				
Delivery of a flood storage area to the East of the village	Work with Littleworth Playing Field CIO and OCC to identify location on flood storage site and safety measures	OCC Policies TBC Neighbourhood Plan	£ WPC contribution to CIO TBC	Sep 2019
	Work with LPF CIO and OCC to deliver flood storage solution		Project costs to be borne by OCC?	April 2020

			£X external grants to support out work	
Lobby Thames Water to reduce incidents of pollution into local waterways				
Reduction of pollution incidents from Water Treatment Station	Support members of Flood & Drainage Group to record and report pollution incidents to Thames Water	Public Health act 1936	Within existing resources	2-3 times a year
Lobby landowners to maintain waterways	Identify key land owners		Within existing resources	As and when required
Maintenance and repairs carried out by other landowners	Ensure maintenance is carried out in line with riparian land owners responsibilities		Within existing resources	1-2 times a year

2. Implement Wheatley Neighbourhood Plan

Measurable Achievement	Action	Related policies/legislation	Budget required	Timescales
Implement the actions and findings from the plan				
Actions are undertaken in line with findings and recommendations	Delivery of plan is carried out and monitored through Planning Committee	Town & Country Planning Act 1990 WNP	Within existing resources Project budget allocated as and when required	Once adopted monthly Planning Committee meetings. Further project timelines as required
Support the land exchange between East/West of the village				
Progress is made with planners, residents and developers in organising and implementing the land exchange	Once adopted a project team is created to support the project	NPPF WNP SODC Local Plan	Project budget allocated as and when required	Project timescales agreed as and when required
Oppose excessive development of Oxford Brookes	Planning application is discussed at meetings WPC undertake their statutory consultee role with SODC	NPPF SODC Local Plan LGA	Within existing budgets Budgets reviewed annually	As part of monthly activities

	WPC attend any meetings and committees as and when required			
Ongoing review of WNP	Regular reviews are undertaken of the plan, its progress and changes in legislation or policy	NPPF SODC Local Plan	Within existing resources and budgets	Monthly and annual meetings

3. Utilise our role in the planning process to the benefit of the community

Measurable Achievement	Action	Related policies/legislation	Budget required	Timescales
Respond to SODC planning applications to ensure that we have the right type of development in the right place				
SODC planning applications are considered and responded to by the parish council	Monthly meetings of Planning Committee to consider SODC planning applications	Town & County Planning Act 1990 NPPF SODC Local Plan	Within existing resources	Monthly or as required
	Consideration of large scale applications by full council Consultation responses returned to SODC planning officers promptly			Within SODC timescales
	Representation made to SODC planning committee in support or objection to planning applications as required			As required

Ensure we receive our share of Community Infrastructure Levy and S106 monies from developers and use this for the benefit of the community				
CIL allocations monitored, reported and used for community based projects	Record CIL income and expenditure. Complete CIL reports annually Identify projects that the funds could be used for	Local Government Act 1972 NPPF Local Plan	Allocated as per planning process	Annual budget allocation and predictions
S106 monies are allocated and utilised for the benefit of the community	Work with SODC officers to identify S106 allocations Apply for S106 allocation to be used for community based projects	Local Government Act 1972 NPPF Local Plan	Allocated as per planning process	Annual budget allocation and predictions As per individual projects
Comment on licensing applications where required	Respond to SODC licensing applications considering the impact/benefit to the community.	Licensing Act	Within existing budgets	As part of monthly activities

4. Preserve existing services and facilities that will benefit the community

Measurable Achievement	Action	Related policies/legislation	Budget required	Timescales
Work with OCC, SODC and local organisations to maintain local services				
Local services are retained, maintained and improved	Work with organisations to support existing services so that there is no loss	Local Government Act 1972 Grants policy Small Holdings and Allotment Acts 1908	Within existing resources or project budgets identified	As part of normal activities or projects timescales as identified

Manage parish council land, facilities and resources to a high standard				
Manage, maintain and improve parish council owned facilities	Carry out regular maintenance on our play and recreational facilities so that the play value is increased	Local Government Act 1972 Public Health Act 1875 Open Spaces Act 1906	Within existing budgets	As part of monthly activities
	Undertake improvements to Farm Close Road Rec, Church Rd Rec and Cullum Rd Rec		Within project budgets, allocated during the budget process Seek external funding to cover any shortfall	FCR in 2019 Church Rd 2020 Cullum 2020-2021
Carry out further research into viability of a new burial spaces in or close to Wheatley				
With support of contractors and land owners identify suitable locations and identify costings for a new burial space close to Wheatley	Continue to work with professionals to identify suitable locations Carry out site investigations on preferred locations with the approval of land owners If appropriate seek draw up project plan	Open Spaces Act 1906 Parish Councils and Burial Authorities (Misc. Provisions) Act 1970 Local Government Act 1972	Within existing resources	During 2019-20
			Within allocated budgets in 2020-2021 As per project plans	Project details pending
Deliver a new pavilion at Wheatley Playing Fields in partnership with Wheatley Playing Fields Trust				
New pavilion is delivered in conjunction with Wheatley Playing Fields Trust, Sport England and other sports governing bodies.	Planning approval is granted for new design	Local Government Act 1972	Within existing budgets	2019
	Funding is sought to complete the project		Within existing resources £50,000 reserves allocated	2020
	Contractors/project managers appointed to deliver the project		£1.5-1.8m project costs	2020-2021
Work with stakeholders to create a CIO for Littleworth Playing Fields and to seek to improve access and facilities				
	Creation of CIO	Charities Act 2011	Within existing budgets/£3000 cost	2019

Council presence on trust to help drive improvements to the site	Regular meetings to identify priorities	Local Government Act 1972	Within existing budget	2019 onwards
	Support of Flood Alleviation Projects		Within project budgets	2020
	Projects identified and delivered to deliver priorities		With support of external funding	2019- onwards

Goal 3: Make our village safer

1. Work to reduce traffic speed and volume

Measurable Achievement	Action	Related policies/legislation	Budget required	Timescales
Work with OCC and TVP to collect data on traffic flows and vehicle speeds				
Traffic monitoring carried out and figures used to identify any action that can be taken	Install temporary vehicle/speed monitoring devices Reports used to inform decisions Continue to report HGV breaches to Trading Standards	Local Government and Rating Act 1997 Highways Act 1980	Within existing resources or budgets allocated as required	End of 2019 Spring 2020
Work with OCC, SODC and TVP on any recommended traffic calming measures				
Implement any recommendations from traffic reports	Identify improvements Seek to find funding for improvements	Highways Act 1980	Within existing budgets External funding or precept	Spring 2020
Work with OCC, SODC and TVP to tackle dangerous and inappropriate parking in Wheatley				
Reports made to relevant agencies	Photographic evidence provided to relevant agencies		Within existing resources	Ongoing

	Pressure applied to agencies to undertake awareness or enforcement action and decriminalisation of parking enforcement		Within existing resources	
Installation of 4th VAS on London Rd				
Installation of 4 th VAS on London Rd	Contractor appointed and equipment ordered	Highway's Act 1980	Within existing resources	Summer 2019
Continue to lobby for better highway maintenance				
Liaison with officers and councillors to address issues	Identify problem areas/issues		Within existing resources	Ongoing
	Report using HIAMS/Fixmystreet or direct to officers.		Within existing resources	Ongoing
	Support for additional resources to tackle issues		Within existing resources	Ongoing
	Seek costs for additional road sweeping/gutter clearance		Budget allocation in 2020-21	Oct 2019-Spring 2020
Challenge developments that will increase traffic flow in Wheatley				
Planning applications considered and responded to by planning committee.	Respond to planning applications in or for areas that will impact Wheatley	Town & Country Planning Act 1980	Within existing resources	Within monthly meetings

2. Work with others to make our village safer

Measurable Achievement	Action	Related policies/legislation	Budget required	Timescales
Work with OCC and community representatives to write and implement a Community Emergency Plan				
Write and implement a Community Emergency Plan	Identify community groups or residents who could join the project	Local Government and Rating Act 1997	Within existing resources but delivered with the support of the community	End of 2019

	Identify points of contact/locations that could be included			End of 2019
	Write and Implement plan Review plan			Spring 2020 2021
To investigate crime prevention and community safety initiatives				
Work with TVP and other agencies to reduce crime in the village	Support initiatives and scheme that provide advice and guidance for residents. Involve TVP in community events	Local Government and Rating Act 1997	Within existing resources but dependent on TVP availability and resources	As and when required
Undertake a feasibility study for CCTV for the village	Complete study with actions to be considered at a later date by the council.	Local Government and Rating Act 1997	Feasibility study within existing resources Equipment (if required) allocated within allocated budgets for 2020-2021 or external dunding	Dec 2019
Share information and advice that will benefit our community				
Assist in the promotion of campaigns and initiatives that promote safe homes and safeguard members of the community	Utilise communication tools to share information and advice		Within existing resources	As and when required
	Provide outlets for stands at community events			

Goal 4: Develop the council to enable it to deliver its functions effectively and to instil effective leadership

1. Develop skills and capacity within the council

Measurable Achievement	Action	Related policies/legislation	Budget required	Timescales
Provide relevant training to staff and councillors				
Training opportunities offered and undertaken by councillors and staff	<p>Councillor commitment to attend relevant training (minimum 2.5hrs p/y)</p> <p>Staff training agreed through annual appraisal</p> <p>Training records maintained</p> <p>Learning shared within the council</p>	Learning and Development Policy	Learning and Development budget	Ongoing
Develop and empower staff and councillors				
Councillors and staff given opportunities to develop their skills and knowledge	Opportunities provided where councillors and staff are allowed to develop existing or new skills	Learning and Development Policy	Learning and Development budget available	Ongoing
Consider priorities for staff as part of annual review				
Annual reviews carried out and objectives reflect this strategy and the council's objectives	Annual reviews undertaken Objectives incorporated into new year's plan	Learning and Development Policy	Learning and Development budget available	Jan 2020

Be innovative in finding external funding for projects				
External funding opportunities sought for projects that will benefit the community	Identify external funding opportunities for planned/future projects Applications made If successful projects delivered	Grant criteria will determine suitability and availability of grants	Within existing resources	Ongoing
Councillors to feed into key documents and policies				
Councillors given opportunities to feed into new and existing documents Existing policies reviewed annually by the council	Opportunities for project/working groups to be created to deliver key documents Councillors given opportunities to review documents before approval Annual review of key documents carried out		Within existing resources	Ongoing
Maintain eligibility for General Power of Competence				
General Power of Competence reaffirmed	Affirmation taken at first meeting of council every 4 years	Localism Act 2011	Within existing resources	Ongoing

2. Provide excellent communications and transparency

Measurable Achievement	Action	Related policies/legislation	Budget required	Timescales
Continue to offer parish surgeries twice a week				
Surgeries take place every Wednesday and Saturday	Parish Council opened twice a week for public to visit	Local Government Act 1972	Within existing resources	Twice a week
Continue to distribute Wheatley News				
Newsletter produced and distributed six times a year	Editorial content and compiled that includes a range of advertisers and Community based content Edition printed and distributed	Local Government Act 1972	Wheatley News income and expenditure budgets	Six-times a year

Create and distribute new Wheatley Information Leaflet				
Production and delivery of new leaflet	Content gathered Leaflet designed and printed Leaflet distributed	Local Government Act 1972	Within allocated budget	2019 or 2020
Maintain parish council website				
Website maintained and updated	Documents uploaded Content updated Design changes carried out	Local Government Act 1972	Within existing budgets	Ongoing
Publish Annual Governance and Accountability Return information				
AGAR and accounts published	Information published online and on noticeboard	Local Government Finances Act 1992 Audit & Accounts	Within existing resources	By July each year